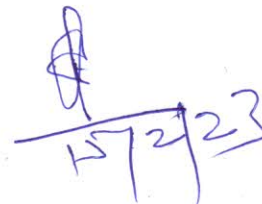


NOTIFICATION OF VACANCIES

(See Rule - 4)

1. Name and address of the Employer: BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, Namrup, P.O.- Parbatpur, Pin 786623, Dist. Dibrugarh (Assam)
2. Telephone number of the employer 0374-2507347
3. Nature of vacancies:
- a) Type of workers required (Designations):
1. Boiler Attendant Gr-II-02(UR)
 2. Operator Trainee Gr-II (Production) -06 (UR-3, OBC-1, ST-1 & SC-1)
 3. Technician Trainee Gr-II(Instrumentation)-02 (UR-1,OBC-1)
 4. Technician Trainee Gr-II (Mechanical)-03(UR-2,OBC-1)
 5. Loco Driver Trainee Gr-II (MM)-01(UR)
 6. Chemist Trainee Gr-II(Chemical Laboratory)-03(UR-2, OBC-1)
 7. Technician Trainee Gr-III(Electrical)-05(UR-2,OBC-1,SC-1&ST-1)
 8. Technician Trainee Gr-III (Fitter)-04(UR-2,OBC-1&ST-1)
 9. Technician Trainee Gr-III(Welder)-01(UR)
- b) Description of duties: Operation and Maintenance in the plant in rotating shifts round the clock.
- c) Qualification & Experience required:
- a. For the post of Boiler Attendant Gr-II**
HSLC/ITI with 1st class Boiler Attendant certificate or HSLC with National Apprentice Certificate (NAC) Boiler Trade.
- Minimum 05 years post qualification relevant work experience in operation of Boilers –medium/high pressure water tube boilers in Fertilizer /Chemical Industry. Training period shall not be considered as part of experience.
- b. For the post Operator Trainee Gr-II (Production)**
03 years regular full time Diploma in Chemical Engineering with minimum 50% marks in aggregate from a recognized Institute/ University. Or
03 years regular full time B.Sc with Physics, Chemistry and Mathematics with minimum 40% marks in aggregate from a recognized Institute/ University.
- c. For the post of Technician Trainee Gr-II (Instrumentation)**
03 years regular full time Diploma in Instrumentation /Electronics/Electronics & Telecommunication /Electronics & Communication Engineering with minimum 50% marks in aggregate from a recognized Institute/ University.
- d. For the post of Technician Trainee Gr-II (Mechanical)**
03 years regular full time Diploma in Mechanical Engineering with minimum 50% marks in aggregate from a recognized Institute/ University.
- e. For the post of Loco Driver Trainee Gr-II (M.M)**
03 years regular full time Diploma in Mechanical /Electrical Engineering with minimum 50% marks in aggregate from a recognized Institute/ University.
- f. For the post of Chemist Trainee Gr-II (Chem. Laboratory)**
03 years regular full time B.Sc Degree with Chemistry as one of the subject from a recognized Institute/ University.
- g. For the post of Technician Trainee Gr-III(Electrical)**
HSLC pass with ITI in Electrical Trade approved by NCVT/ SCVT



h. For the post of Technician Trainee Gr-III(Fitter)

HSLC pass with ITI in Fitter Trade approved by NCVT/ SCVT

i. For the post of Technician Trainee Gr-III(Welder)

HSLC pass with ITI in Welding Trade approved by NCVT/ SCVT

d) Age limit, if any

: Not more than 43 years for Boiler Attendant Gr -II, 30 years for Operator Trainee Gr-II, Technician Trainee Gr-II, Loco Driver Trainee Gr-II & Chemist Trainee Gr-II, 27 years for Technician Trainee Gr-III(Electrical/Fitter /Welder) as on 1st February, 2023.

Age relaxation is mentioned at ANNEXURE-II.

The OBC (Non-creamy layer) candidate shall have to submit the requisite caste certificate in the prescribed format issued in any month in the current financial year, by the competent authority. OBC candidates not submitting the 'Non-creamy layer' certificate will not be entitled for relaxation/concession and such candidates will have to indicate their category as 'Unreserved' in their application.

e) Whether women are eligible

: Yes, only in post mentioned at Sl.No.02 & 06 .

4) Total number of vacancies / post to be filled in

: 27 posts

a) Permanent /Regular

Yes

b) Temporary

No

5) Pay and allowance / Stipend

For the Post at Sl. No.1 (Direct recruitment)

In the pay scale of Rs.9950-3%-22350/- plus usual allowances as admissible

For the Post at Sl. No 2,3,4,5 &6.

i. Stipend equivalent to 75% of Pay (Basic + DA) of Rs. 9950 + DA as applicable) per month.

ii. Balance 25% of pay (Basic + DA) of the training period shall be released in four quarterly installment after successful completion of Training.

iii. The Trainees will be absorbed in Operator Grade- II /Technician Gr-II/Loco Driver Gr-II/ Chemist Gr-II in the pay scale of Rs.9950-3%-22350/- respectively plus usual allowances as admissible after successful completion of training.

For the Post at Sl. No 7, 8 &9.

i. Stipend equivalent to 75% of Pay (Basic + DA) of Rs. 9450 + DA as applicable) per month.

ii. Balance 25% of pay (Basic + DA) of the training period shall be released in four quarterly installment next year on successful completion of Training.

iii. The Trainees will be absorbed in TechnicianGr-III(Electrician) ,Technician Gr-III (Fitter)and Technician Gr-III (Welder) in the pay scale of Rs.9450-3%-19450/- respectively plus usual allowances as admissible after successful completion of training.



Training period: 01(one) year for the Post at Sl. No 2, 3, 4, 5, 6, 7, 8 & 9.

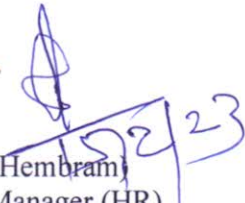
a) Selected candidates will have to execute agreement & Surety Bond of Rs.50,000/- for candidates belonging to General Category & OBC and Rs.12,500/- for candidates belonging to SC/ST and to serve the Company for a further minimum period of 03 (three) years after completion of Training period.

b) During the period of training, the trainees will be provided with free Bachelor accommodation in the Trainees' Hostel and free medical facilities for self to the extent available in BVFC Hospital, at the place of training. Leave etc. will be provided as per rules.

- 6) Place of work: BVFCL , Namrup, District.-Dibrugarh (Assam)
(Name of the town /village and district in which it is located)
- 7) Probable date by which the vacancy will be filled. : May, 2023
- 8) Particulars regarding date/venue/time of online Computer Based Test: Yet to be fixed.
- 9) Designation and address of the Candidates fulfilling the prescribed eligibility criteria should apply through BVFCL website : www.bvfcl.com. No other means/mode of application shall be accepted. The relevant link for submission of online application will be available from 10.00 hours on 16/02/2023 on BVFCL website www.bvfcl.com →Apply online
As per Govt. guidelines.
- 10) Whether there is any obligation or arrangement for giving preference to any category of persons ,such as SC/ST/OBC/Ex-servicemen and Physically handicapped persons in filling up the vacancies and ,if so, the number of the vacancies to be filled by such category of persons.
- 11) a. Any other relevant information: i. Online Computer Based Test modality and other General Guidelines are mentioned at ANNEXURE-II
- b. The vacancies shall be re-notified in writing to the appropriate Employment Exchange if there is any change in the particulars already furnished to the Employment Exchange under sub-rule (1)

RefNo. HR/11/2023/

To
The Employment Officer
Employment Exchange, Namrup
P.O. Parbatpur, Pin 786623,
Dist. Dibrugarh (Assam)


(D.Hembram)
Sr.Manager (HR)
Date: -15.02.2023

- for kind information and necessary action

ANNEXURE-II

The details of the Computer Based Test modality & Selection methodology and General Instructions**1.0 A. Apply online:**

i. Candidates are required to apply online providing details regarding age, date of birth, qualification, division and percentage of marks obtained, years of passing and respective School/ College/ University, work experience including position held if any, name of employers with address, nature of duties, period of service, scale of pay, salary drawn as applicable and other requisite information/ declaration. Candidates are also required to upload the scanned copy of following documents, without which their application will not be accepted:

a. Matriculation Certificate for age proof;

b. Marks sheet all semesters / NCVT/SCVT/Boiler Attendant / Diploma/Degree certificate, as applicable, for proof of meeting educational qualification.

c. Caste Certificate, if applicable;

d. Divyang/ PwBD certificate, if applicable

e. Experience Certificates as applicable.

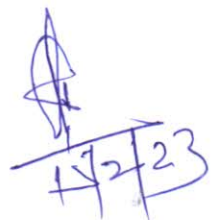
f. ID proof issued by Government authority.

ii. Candidates fulfilling the prescribed eligibility criteria should apply through BVFCL website: www.bvfcl.com. No other means/mode of application shall be accepted. The relevant link for submission of online application will be available from 1000 hours on **16/02/2023** on BVFCL website www.bvfcl.com →Apply online. Submission of application will be allowed on the website upto 17.30 hours on **15/03/2023**, unless changed as per the decision of BVFCL. Procedure regarding how to apply online is summarized in Clause No.B of the advertisement.

iii. The candidates should ensure that the details entered in online application are correct. On submission of duty filled in application online and making the prescribed payment, candidate is required to download the Application Form generated by the system with unique registration number.

B. How to apply:

1. Before applying the candidates should ensure that they fulfill all the eligibility norms. Their registration will be provisional as their eligibility will be verified only in case they are shortlisted for selection. Mere issuance of call letter for appearing written test / interview shall not imply acceptance of candidature. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or even after joining, if any information provided by the candidate is found to be false or not in conformity with the advertised eligibility criteria at any stage.



2. Eligible and interested candidates would be required to apply online only through BVFCL website: www.bvfcl.com

3. Before registering their application on the website, the candidates should possess the following:

i) Valid e-mail ID, which should remain valid for at least one year;

ii) Candidates should have latest passport size photograph in white background of size 140X160 kb (jpg or jpeg file only upto 50 Kb) as well as clear photograph of signatures in white background of size 90 X 120 Kb (jpg or jpeg file only upto 50 Kb) for uploading with the Application Form.

iii) Supporting documents as detailed in the foregoing at Para.A.i. for uploading (jpg or jpeg or pdf file only upto 100 Kb each).

iv) For payment of **Application Fee of Rs 100/-**, the "UR", "OBC" and "EWS" candidates can opt to pay through internet banking account or credit/debit card only. The link is available at our website → www.bvfcl.com → online payment → PSU-Public Sector Undertaking → Assam → Brahmaputra Valley Fertilizer Corporation Ltd. → Application fees for new recruitment.

v) SC/ST/PwBD /Ex-SM candidates are exempted from payment of Application Fee.

vi) No other mode of fee payment would be acceptable. Payment slip is to be sent along with Application form.

vii) Application fee, once paid, will not be refunded under any circumstances.

viii) Application of candidates for whom application fee is not received by BVFCL within the last date of receipt of applications, shall not be considered for selection process.

ix) **The registration form is available on following path: www.bvfcl.com – – Apply online.**

2.0 CONCESSIONS & RELAXATIONS:

i. Minimum age requirement is 18 years as on 01.02.2023.

ii. Upper age relaxation of 03 years to OBC (Non-creamy layer) candidates shall be available for the post reserved for them only, as per Govt. of India guidelines.

iii. Age relaxation to Ex-servicemen candidates (ExSM) would be provided as per rules.

iv. Upper age relaxation by 10 years for PwBD(UR), 13 years for PwBD-OBC (Non Creamy layer) candidates.

v. 20 minutes per hour of extra compensatory time in online test shall be provided to PwBD candidates who are allowed use of scribe. If the examination is less than one hour long then additional time will be allocated accordingly on pro rata basis.

Note: SC/ST candidates applying against un-reserved posts shall be considered against general standards of merit and no relaxation in age, qualification, prescribed in various selection process of above posts etc. shall be extended to them. Further the same shall also be


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applicable to PwBD candidates applying for unreserved posts as mentioned above (except age relaxation).

3.0 ONLINE COMPUTER BASED TEST & SELECTION METHODOLOGY

- i. Selection process shall consist of ONLINE CBT Test.
- ii. Merit list shall be prepared based on online Computer Based Test marks only.
- iii. Based on the number of posts equal number of candidates from top of the merit list will be called for document verification and medical test.
- iv. In the merit list for selection for the above posts, if Computer Based Test marks of more than one candidate are same, then the candidate with the higher percentage of marks in the induction level qualification (HSLC/Degree) shall be given preference in the merit list. In case if the percentage of mark is also identical, then the candidate older in age shall be preferred.
- v. If the selected candidate does not join after issuance of offer of appointment, then next candidates as available in Waitlisted Panel as per the order of merit shall be issued offer of appointment to fill up the post.
- vi. All applications will be scrutinized as per qualification, work experience and age criteria specified in the notification of vacancies. Only eligible ones will be considered for Computer Based Test.

4.0 DETAILS OF THE ONLINE TEST /SELECTION CRITERIA:


A. ONLINE TEST MODALITY

- i. There shall be 100 questions in the Computer Based Test and each correct answer shall carry 1 mark.
- ii. Eligible candidates will be required to appear online Computer Based Test at their own expenses.
- iii. Computer Based Test for the post of Boiler Attendant Gr-II (Maximum 100 marks)

SL. No	Type of Test	No. of questions	Maximum marks	Duration of Test
a	General English	20	20	2 ½ hours
b	General Knowledge	20	20	
c	Reasoning & Analytical ability	20	20	
d	Subject knowledge of the post	40	40	
	Total		100	

- iv. Computer Based Test for the post of Operator Trainee/ Technician Trainee/Loco Driver Trainee/ Chemist Trainee Gr-II (Maximum 100 marks)

SL. No	Type of Test	No. of questions	Maximum marks	Duration of Test
a	General English	20	20	2 ½ hours
b	General Knowledge	20	20	
c	Reasoning & Analytical ability	20	20	
d	Subject knowledge of the post	40	40	
	Total		100	

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- v. Computer Based Test for the post of Technician Trainee Gr-III (Electrical/Fitter /Welder) (Maximum 100 marks)

SL. No	Type of Test	No. of questions	Maximum marks	Duration of Test
a	General English	20	20	2 ½ hours
b	General Knowledge	20	20	
c	Reasoning & Analytical ability	20	20	
d	Subject knowledge of the post.	40	40	
	Total		100	

4.0.1 SKILL/PROFICIENCY TEST & SELECTION METHODOLOGY FOR THE POST OF TECHNICIAN TRAINEE GR-III (ELECTRICAL/FITTER/ WELDER).

The details of the Skill/ Proficiency tests will be as under:

i. The Skill /Proficiency test for the post of Technician Trainee Gr-III(Electrical /Fitter/ Welder) shall be conducted by an approved Committee.

ii. For the post of Technician Trainee Gr-III (Electrical/Fitter/ Welder) all the provisionally selected candidates will have to undergo skill test to their Trade of maximum marks-50.

iii. The documents shall be checked for only those candidates who qualify in the Written Test and are shortlisted for Skill/Proficiency Test, on the day of Skill/Proficiency Test. Only those candidates shall be allowed to appear in Skill/Proficiency Test whose documents are found in order.

iv. Candidates shall be shortlisted for Skill/Proficiency Test in the ratio of 1:5 from the top of the merit list in written test.

v. If there is a tie of scores in written test marks, then candidates with the same score shall be shortlisted for Skill/Proficiency Test.

vi. This skill test will be of qualifying nature and candidates not found suitable will be rejected. Final Merit list shall be prepared based on Written Test marks only of those candidates who are found qualified in Skill/Proficiency Test.

4.B. GENERAL

i. The questions including subject knowledge will be set as per standard of Educational qualification criteria as advertised for post.

ii. There shall be no negative marking for wrong answers.

iii. Duration of online test for PwBD candidates shall be of 3 ½ hours (Including extra Compensatory Time).

v. All the question papers (except General English portion) will be bilingual i.e. English and Assamese.

vi. Candidates are advised to visit our website: www.bvfcl.com from time to time for all necessary information like online Test, Roll No: Venue, etc.



5.0 DISABILITY CERTIFICATE

- a) Categories / sub-categories of Persons with Benchmark Disabilities eligible shall be as identified under Govt. of India notification. Persons suffering from not less than 40% of the relevant disability shall be considered as a PwBD candidate for this recruitment process as per the Rights of Persons with Disabilities Act 2016, for the post reserved for them and the applicable relaxations/concessions shall be available to them.
- b) The certificate of disability should be in terms of Rule 18(1) & 20 of the Rights of Persons with Disabilities Rules, 2017 in the prescribed format (Form V/Form VI/Form VII).
- c) Disability certificate of only those candidate who are in merit list from online test, shall be checked at the time of document verification and only those candidate whose disability certificate is found in order, along with other documents, shall be allowed for joining in BVFCL

6.0 PRE-EMPLOYMENT MEDICAL FITNESS

- a) All the provisionally selected candidates will be required to undergo pre-employment medical and fitness test at BVFC Hospital prior to employment and fulfilling other conditions mentioned in the offer of appointment. Candidates found medically unfit will be disqualified.
- b) The PwBD candidates, except for their specified category of handicap, must be within the normal range of all other physical standards.

7.0 VERIFICATION OF DOCUMENTS

- i) Candidates are required to submit photo copies of document along with application with regard to their qualification, age, experience and category etc. They shall be shortlisted for appearing in online test purely based on the supporting document furnished by them along with application and fulfilling the requisite criteria as per advertisement. Only eligible candidates will be considered for online test.
- ii) Candidates are, therefore, advised to furnish the correct information about their qualification, age, experience & category.
- iii) During document verification after the online test or at any stage of selection process, in case it is detected that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s) or is unable to produce original documents or possesses higher qualification, his/her candidature will stand cancelled.
- iv) The information furnished by the candidate with regard to qualification, age, category etc. shall be cross-checked from the original documents of the candidates at the time of document verification. Only those candidates, whose documents are found in order and who are meeting the prescribed eligibility criteria for the post, shall be allowed to appear in medical test.




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- v) The following original documents along with self-attested copies are required to be furnished at the time of document verification:
- a. School Leaving certificate/10th pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
 - b. SC/ST/OBC(NCL)certificates of reserved category candidates in the prescribed format issued by the Competent Authority.
 - c. Year-wise mark sheets and passed certificates from a government recognized Board / University.
 - d. Experience certificates.
 - e. Any other certificate, if applicable
- vi) Without original documents, candidates shall not be allowed to join in selected post.
- vii) After checking, original documents shall be returned to the candidates on the same day and only the self-attested copies shall be retained by BVFCL. Candidate himself shall be responsible for safe custody of original documents.

8.0 **GENERAL INSTRUCTIONS:**

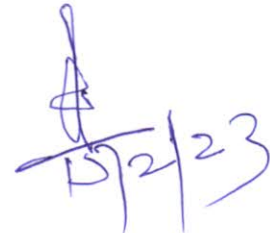
- I. The date of birth will be as per School Leaving certificate/HSLC / Matriculation certificate issued by the concerned education board as proof of date of birth. No other document relating to age such as horoscope, affidavit, birth extracts from Municipal Corporation, service records etc. will be accepted.
- II. The admit card for appearing in the written test will be sent to the eligible candidates through the email id's/ post provided by them in the application form. The candidates are advised to keep the email id's (as provided by them in the application form) active. No TA/DA will be paid to the applicants for the journey and stay during any stage of the recruitment.
- III. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials etc. At any stage of the selection process, if it is found that candidate has furnished false or incorrect information, the candidature/appointment of the candidate will be cancelled.
- IV. Category (General/SC/ST/OBC/PwBD/Ex-servicemen once filled the application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the format prescribed by Government of India and issued by the Competent Authority.
- V. Candidates applying for post found eligible will be called for an appropriately designed Computer Based Test.
- VI. Candidates having higher qualification against the advertised post shall not be given for any preference during the selection process nor will be entitled to get /claim any qualification based benefit in future for qualification acquired prior to his / her recruitment.


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- VII. Candidates employed in Government/Semi Government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of document verification. In case the candidate fails to do so, he/she will not be to join in the selected post.
- VIII. BVFCL reserves the right to change the number of vacancies and cancel / restrict / modify / alter the recruitment/ selection process, if required, without issuing any further notice or assigning any reason thereof.
- IX. The internal candidates shall not be eligible to apply for the said posts.
- X. Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
- XI. Service is transferable to anywhere in India.
- XII. Candidates with induction level qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence mode shall not be considered.
- XIII. Admit Cards for appearing in the online test will be sent to eligible candidates through email/post only.
- XIV. Candidates will be required to carry a Photo ID Proof for the online test. The original Photo ID shall be checked and verified during the online test. A self attested photocopy of the same shall also be collected along with the admit card after the online test .Valid Photo ID proof like Aadhar Card, PAN Card, Driving license, Voter ID card, Passport. shall be accepted. Candidates without valid photo ID shall not be allowed to appear for the online test.
- XV. Candidate should register his /her name with **Local Employment Exchange, Namrup** and meeting the prescribed eligibility criteria is mandatory to apply online application within stipulated time period. The valid Employment Exchange number will be verified through Local Employment Exchange, Namrup, failing which candidature will not be considered written test / skill proficiency test.
- XVI. Caste/Tribe/Disability certificate is to be produced by reserved category candidates in the format prescribed by the Govt. of India and issued by the Competent Authority at the time of online test, if they get shortlisted for it.
- XVII. For claiming the benefit of OBC category, the candidate should submit the requisite OBC (NCL) certificate in the proforma prescribed by Govt. of India issued in any month in the current financial year, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No.36012/22/93-Estt.(SCT) dated 08.09.1993. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Further, name of OBC caste mentioned in the certificate should fall in the central list of OBCs of the State.
- XVIII. Candidates should mention their Mobile number and one email ID clearly in the application.**
- XIX. Wherever CGPA/OGPA or letter Grade is awarded in the qualifying examination, its equivalent aggregate percentage of marks must be indicated in the Application Form as per the norms adopted by Board/ University/ Institute. The supporting document should be produced at the time of document verification.


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- XX. The candidature of the applicant would be provisional and subject to **subsequent verification of certificates/testimonials**. In case it is detected at any stage of selection or thereafter, that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), then the same shall amount to misrepresentation/fraud and his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her appointment shall be terminated at any time, as per rules of the Corporation.
- XXI. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for selection, if some of these vacancies are not filled due to unsuitability/insufficient number of candidates or due to some administrative reasons.
- XXII. Applications which are incomplete or not fulfilling the eligibility criteria shall not be considered "Eligible" but shall be treated as "Rejected".
- XXIII. Canvassing of any kind shall disqualify the candidate.
- XXIV. Mere selection in online test or empanelment after the selection process shall not confer any right of appointment to the applicants.
- XXV. The candidates are advised to submit only one application. In case multiple applications are identified from a candidate, the latest one shall be considered as final and older applications shall be rejected without any notice.

A handwritten signature in blue ink, followed by the date 15/2/23.