

**EMPLOYMENT NOTICE :**  
**NATIONAL DEFENCE ACADEMY, KHADAKWASLA, PUNE - 411023**

Online applications are invited from Indian nationals to fill up the following Group 'C' vacancies through Direct Recruitment:-

Ser No	Post	Age	Pay Scale of the post (7 <sup>th</sup> CPC)	UR (Gen)	Reserved for				Total Posts	Out of total posts, reserved for	
					SC	ST	OBC	EWS		PwBD	ESM
1.	Lower Division Clerk	18 -27 yrs	PML – 2	12	02	02	09	02	27	02 * 1-MD 1-OH (BL/OL)	04
2.	Painter	18-25 yrs	PML – 2	01	00	00	00	00	01	--	--
3.	Draughtsman	18 -27 yrs	PML – 4	01	00	00	00	00	01	--	--
4.	Civilian Motor Driver (OG)	18 -27 yrs	PML – 2	04	01	01	01	01	08	--	01
5.	Compositor-cum-Printer	18-25 yrs	PML – 2	01	00	00	00	00	01	--	--
6.	Cinema Projectionist-II	18-25 yrs	PML – 2	01	00	00	00	00	01	--	--
7.	Cook	18-25 yrs	PML – 2	05	01	01	04	01	12	--	01
8.	Fireman	18 -27 yrs	PML – 2	05	01	01	02	01	10	--	01
9.	Blacksmith	18-25 yrs	PML – 2	01	00	00	00	00	01	--	--
10.	TA-Baker & Confectioner	18-25 yrs	PML – 1	02	00	00	00	00	02	--	--
11.	TA-Cycle Repairer	18-25 yrs	PML – 1	03	00	00	01	01	05	--	--
12.	Multi Tasking Staff - Office & Training (MTS-O&T)	18-25 yrs	PML – 1	73	00	22	69	18	182	08 @ 3-VI (LV), 3-HH, 1-OH (OL/OA), 1-MD	18
	<b>Total posts</b>			<b>109</b>	<b>05</b>	<b>27</b>	<b>86</b>	<b>24</b>	<b>251</b>	<b>10</b>	<b>25</b>

**Note:-** This Academy strives to have a workforce which reflects gender balance and female candidates are encouraged to apply.

**PwBD:-** \*LDC =1-Multiple Disability ,1-Orthopedically Handicapped

@MTS-O&T=3-Vissually Impaired, 3-Hard of Hearing, 1-Orthopedically Handicapped, 1-Multiple Disabilities

**Age Relaxation for posts reserved for SC/ST = 5 Years, for OBC = 3 Years and PwBD/ ESM as applicable.**

1. Online Application Form needs to be filled **online** on website <https://ndacivrect.gov.in>. Last date for submission is **21 days** from publication in 'Employment News'.
2. **Only online application will be accepted.** Candidate to take a print-out of the Application Form for future reference. Candidates **NOT TO SEND** any application printouts/ certificates/ copies to NDA by post.
3. Candidates must carefully read all the instructions, available on website <https://ndacivrect.gov.in>.
4. To avoid last minute rush, candidates advised to submit online application much before closing date, on account of heavy load on the internet or website jam during last few days/hours.
5. NDA does not accept any responsibility for candidates not being able to submit their online application on account of aforesaid be any other reason(s).
6. Correct details be filled in the online application failing which candidature be treated as null and void at any stage of recruitment. Onus is on the candidate to prove that all information provided by him/ her in the online application is true.
7. Mere submission of online application(s) does not entitle candidates to be called for selection test. The number of candidates will be restricted for the selection test based on the marks obtained in the prescribed minimum educational qualification for the post(s), the number of which may be tentatively **up to 10 times or more than the number of posts in each category for written test and upto four times or more for skill test based on written test marks.** Decision of appointing authority will be final.
8. Candidates are advised to follow all COVID related guidelines issued by the Central/ State government.
9. Selected candidates for selection tests must be double vaccinated and without vaccinated certificate will not be permitted.
10. Appointing authority reserves the right not to fill up any or all the post(s), if it so desires. The recruitment process can be stopped at any stage without assigning any reason.