



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)(A
Mini Ratna Company)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002, Phone: 011-23378823

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850 / 4177860 **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 483

Applications are invited In **Offline Mode** for recruitment of following manpower purely on contract basis for deployment in office of IIM Jammu vide Ref. Email dated 29.08.2024.

S.N o.	Name of Post & No. of Post (may get increase or decrease as per requirement)	Eligibility Criteria (Qualification, Experience, Age criteria & Job responsibilities)	Monthly Remuneration (in Rs)
1.	AC/Refrigerant operator-((Highly Skilled category)- post-(02)	<p>i) Qualification: ITI in Refrigeration, Electrical & Mechanical Trade.</p> <p>ii) Experience Must have a minimum of 1 years of experience in the HVAC/VRV system</p> <p>Job Responsibilities-</p> <p>Essential:</p> <ul style="list-style-type: none"> • One should be familiar with HVAC and VRV systems. • Troubleshoots, maintains, modifies, and repairs heating, ventilating, and air conditioning systems (HVAC & VRV) and equipment including wall hanging AC units, chillers and fan motors, pumps and pump motors and associated safety, over current and other equipment protection devices ensuring that they operate at peak efficiency and conserve energy usage. • Installs mechanical systems to include piping and modifications to existing facility's cooling systems. • Must be able to fill the refrigerant gas when required. • Performs corrective and preventive maintenance on packaged units, VRV systems, air compressors, pumps, 250-ton chiller, and duties as assigned by the in-charge. • Willing to work in shift 	Rs.24,648/-
2.	Chiller/Boiler Operator-(Highly Skilled)- post(02)	<p>Qualification: - ITI in refrigeration/mechanical/electrical.</p> <p>Experience: - Must have a minimum of 1 year of experience and experience chiller of capacity 500 Ton & 250 TR respectively.</p> <p>Responsibilities: -</p> <ul style="list-style-type: none"> • To operate and maintain heater-type boiler and water-cooled based chiller. • Maintenance of the desired temperature in summers & winters. • Must be able to perform scheduled and unscheduled maintenance, • checking of all the safeties of the boiler and chiller, • Must know the operation of water discharge pumps, PRV, • Perform a variety of plumbing tasks such as repairing, and maintenance of the boiler & chiller. • Operating various tools and equipment, log filling, and duties as assigned by the incharge. <p>Willing to work in shifts</p>	Rs.24,648/-

3.	STP operator(Highly Skilled)- post-(01)	<p>Qualification: - ITI in Electrical/Mechanical or any engineering trade.</p> <p>Experience: - Must have a minimum of 1 years of experience.</p> <p>Responsibilities: -</p> <ul style="list-style-type: none"> • Professional experience in sewage treatment plant operation • Knowledge of environmental protection procedures and standards, • Ability to diagnose and troubleshoot malfunctions, Familiarity with the operation of sewage treatment plant equipment and installations, • Readiness to work in shifts, Familiarity with environmental protection and occupational safety regulations, Ability to work in a team, • Conscientiousness and responsibility for assigned tasks, • Technical education related to environmental protection or related fields and duties as assigned by the in-charge. <p>Willing to work in shifts</p>	Rs.24,648/-
4.	RO/WTP operator(Skilled)- post-(01)	<p>Qualification: - ITI in Electrical/Mechanical or any engineering trade.</p> <p>Experience: - Must have a minimum of 1 years of experience in the water treatment plant.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Operate and monitor water treatment equipment and processes to ensure the delivery of clean and safe drinking water to the community, • Perform regular inspections and tests on water samples to monitor the quality of treated water, including pH levels, chlorine levels, turbidity, and other parameters, • Adjust treatment processes and equipment settings as necessary to maintain compliance with regulatory standards, • Maintain accurate records of water treatment plant operations, including daily logs, test results, chemical usage, and maintenance activities, • Perform routine maintenance and repairs on water treatment equipment, such as pumps, valves, filters, and chemical feed systems, and duties as assigned by the in-charge • Willing to work in shifts. 	Rs-22,412/-
5.	Fire alarm/Fire extinguisher pump operator Pump Operator (Skilled-) post(-01)	<p>Qualification: - ITI in Electrical/Mechanical or Engineering trade.</p> <p>Experience: - Must have a minimum of 1 years of experience in a fire hydrant system, fire hydrant pump operation, fire alarm, and PA system.</p> <p>Responsibilities:</p> <p>Operate and maintain the fire hydrant pumps and maintain the recommended pressure in the fire hydrant line.</p> <p>Perform routine checks on equipment to ensure proper performance.</p> <p>Monitor and maintain various types of valves, and gauges that all pumps are operating efficiently.</p> <p>Troubleshoot and repair pump systems as necessary.</p> <p>Inspect and maintain equipment, including pumps, motors, and associated mechanical and</p>	Rs.22,412/-

		<p>electrical systems.</p> <p>Ensure to maintain the water level in all the fire tank in the Institute, etc.</p> <p>Regularly inspect the water pipeline for any leakage/ damage and to repair the same.</p> <p>Help to maintain a clean and safe work environment, following all safety procedures and regulations</p> <p>Record and maintain accurate logs of equipment performance and maintenance</p> <p>Communicate with other team members, supervisors, and customers to ensure effective job execution</p> <p>Willingness to work in various weather conditions and in a variety of work environments and duties as assigned by the in-charge</p>	
6	IT Technician-post- (02)	<p>Essential: -</p> <p>Graduate/Certificate in Hardware/Networking field with 1 year experience</p> <p>Or</p> <p>12th Passed with 2+ year experience</p> <p>Work Responsibility:</p> <p>Operation & Maintenance of Wi-Fi, network devices, CCTV cameras, Cabling, patch cord, Installation of Desktop, printers, IP & Analog Phone handling, software etc.</p> <p>Age: Upto 35 Years</p>	Rs- 25,000/-
7.	IT Engineer- post-01	<p>Essential: -</p> <p>Graduate (BCA, MCA, B.Tech, CS, BSc-IT or related IT field and above) with minimum 3 years of experience</p> <p>Responsibilities: -</p> <p>Practical Hands-on/ Skill set- Cisco/Juniper/Arista Devices, Firewall, VLAN configuration, Linux and Microsoft Server etc. Virtual Machine & Server creation & maintenance.</p> <p>Network Configuration and Maintenance, troubleshooting for Access Switches and network devices.</p> <p>Advanced Technical Support, System Administration, Ip routing, IP Subnetting, CCTV, IP & Analog Phone handling & configuration etc. Physical & Virtual Server creation & maintenance</p> <p>Desired Requisites:</p> <p>Cisco/Juniper/Firewall certification</p> <p>. Age: Up to 35 Years</p>	Rs-35000.

8.	Network Engineer-POST 01)	<p>Essential: - Graduate (BCA, MCA, B.Tech, CS, BSc-IT or related IT field and above) with minimum 3 years of experience</p> <p>Job Responsibilities</p> <p>Practical Hands-on/Skill set- Cisco/Juniper/Arista Devices, Firewall, VLAN configuration, Routing, VTP, STP, VRRP/HSRP/GLBP, OSPF, EIGRP, IP routing, IP Subnetting, DNS, DHCP, Mc Lag, Static Routing, Natting, M-Lag, IBGP, TOR, 3 Section of Network, VRF, Dynamic Routing, Linux. Should have experience on handling large organization network such as IIM, IIT etc.</p> <p>Overall Network Operation and maintenance, Advanced Network Design and Architecture, Complex Network Troubleshooting and Resolution, Network Optimization and Capacity Planning, Security Policy Development</p> <p>Disaster Recovery and Business Continuity, IP and Analog Phone handling & configuration etc. Age Up to-35 Years.</p> <p>Desired Requisites: Cisco/Juniper/ Arista certification .</p> <p>Age: Upto 35 Years</p> <hr/>	Rs-40000-To 45000/
9.	Account Assistant POST-(02)	<p>Qualification: - Master Degree in Commerce (10+2+3+2)/ MBA (Finance) with 3 years of relevant experience (post-qualification).</p> <p>Skills and Experience:</p> <ul style="list-style-type: none"> .Candidate should be familiar with computerized accounting environment such as Tally/ERP etc. . Should have the knowledge of Income Tax, Goods & Services Tax (GST) etc. . Specific knowledge of TDS, GST input, GST returns, etc. . Experience in invoice processing, payments processing to vendors and contractors. . Employee settlement claims and payrolls . Experience in dealing with banks and insurance companies . Excellent communication skills are must in both English and Hindi . Should be well-versed in business communication and MS-Office. . Knowledge of General Finance Rules are essential <p>Desirable:</p> <ul style="list-style-type: none"> . Should have the knowledge of computers with focus on MS EXCEL ,MS WORD,MS POWERPOINT skill etc. . Knowledge of Tally/ERP is must. <p>Upper Age limit-35 year</p>	Rs. 35000/-

10.	<p>MDP Room Keeping Executive(Skilled)-Post-02(Male)</p>	<p>Qualification:- (10+2), 1.5 years Diploma in Housekeeping Graduate or Diploma in Hotel Management Hotel Administration. Experience : At least 2 years of post-qualification experience as House-Keeping Executive HouseKeeping Manager in a 4/5 Star Hotel.</p> <p>Job Responsibilities:</p> <ul style="list-style-type: none"> . Conduct daily cleaning of all guest rooms/suites of the MDP block of IIM Jammu . Shall make the beds, change bedsheets, blankets, clean dustbins etc. of all the rooms regularly . Ensure cleaning of overall surroundings of the MDP Block . Ensure lumishings, equipment, food and beverages, linens, public restrooms, labby, ate clean and in appropriate position to meet guest satisfaction. . Control expenses and minimize waste in all areas of housekeeping Arrange for Laundry & ironing facility for guest as and when required. . Keep large spaces, such as boardrooms or conference rooms, hall free of clutter. Also ensure that the kitchen is stocked with fresh food and drink and all appliances are in working order. .Assure all safety and security policies and procedures are followed for using the MDP block .Computer literacy with proficiency in Microsoft Word & Excel is an added advantage. .Take up other duties and responsibilities as assigned from time to time 	Rs.22,412/-
11.	<p>Audio-Video Technician-(Highly Skilled Category) post-(01)</p>	<p>i) Qualification: Diploma/Bachelor's Degree in Computer Science Engineering/IT or a related field from a recognized university, with at least 6 months of experience in handling audio-visual equipment and associated setups.</p> <p>Or</p> <p>12th Pass with a minimum of 2 years of experience in handling audio-visual equipment and associated setups.</p> <p>Job Responsibility:-</p> <ul style="list-style-type: none"> a) Hands-on experience with digital mixer and AV equipment, including video walls, microphones, sound systems, and related cabling. Experience in installing and configuring devices. b) Operating AV system controls during events, including handling digital audio mixers in various locations as required. c) Strong knowledge of audio equipment and troubleshooting technical issues. d) Provide technical support and training to users on AV systems. e) Ability to work flexible hours, including evenings, weekends, and holidays. <p>AV Technician shall be responsible for operating the institute's Audio-Visual equipment's. Install, implement, and configure AV devices of the organization. Also, responsible for troubleshooting and maintaining the AV systems.</p> <p>Desired Requisites:</p> <ul style="list-style-type: none"> a) Advance knowledge of AV technologies, IT, and networking systems. b) Experience with digital audio workstations and related software. c) Ability to effectively understand and respond to the needs communicated by team members. <p>Upper age Limit- 38 yrs</p>	Rs-24,648/-

1. Selection will be made as per the prescribed norms and requirement of job.
2. Preference will be given to local candidates and who have work experience in the same/similar department.
3. No TA/DA will be paid for attending the test/ document verification / personal interaction /joining the duty on selection etc.
4. Application must be submitted in **OFFLINE** mode only for the above post.
5. The interested candidates must submit an application alongwith copies of educational qualifications and experience certificates in a sealed envelope in the prescribed format attached through speed post & address it to **“Broadcast Engineering Consultants India Limited (BECIL),”**
BECIL BHAWAN,
C-56/A-17, Sector-62,
Noida-201307 (U.P).
6. The candidates are directed to mention the “Advertisement No:.....and Post Name:.....” In the subject line. The candidates/ applicants must ensure their eligibility (**age, qualification, experience etc.**) before applying for the post. BECIL will not take responsibility for wrong application/ ineligible condition.
7. Candidates will be informed via email / telephone for further process.
8. Candidates must review their application forms carefully before final submission. BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.
9. Only shortlisted candidates as per above eligibility criteria will be called for further process. Candidates are directed to mention complete educational qualification and work experience details in offline application form. Mere filling the registration form will not confirm your suitability/selection for the post.
10. Applications which are not in prescribed format shall be summarily rejected.
11. Candidates are requested to take a photocopy of their Application Forms after offline submission and retain with them for future reference.
12. BECIL will not be responsible for any writing errors (i.e Email IDs, Mobile Number etc.) in the application forms submitted by applicant.
13. Candidates are requested to attach all the documents in support of their claim regarding educational qualification & experience etc. Incomplete applications shall be summarily rejected.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL will be final and binding on candidates.

In case of any doubt & queries please contact to: 0120-4177850/860.

The Last date for receipt of application to BECIL is till 25.09.2024(Closing of Office hrs.)

Sd/-

GM (Project-III)

Terms & Condition for how to apply

1. Interested Candidates can fill the registration form along with copy of required attachments against advertisement. Documents shall be self-attested photocopies as per following documents:
 1. Educational / Professional Certificates.
 2. 10th/Birth Certificate.
 3. Caste Certificate(if applicable)
 4. Work Experience Certificate (if applicable)
 5. PAN Card copy
 6. Aadhar Card copy
 7. Copy of EPF/ESIC Card (Pervious employer-if applicable)
2. If you want to apply for one or more post against the same advertisement, you shall be submitting registration form separately. The registration fees shall be applicable as per number of posts applied.
3. Candidates are required to have a valid e-mail ID at least six months of applied. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying offline.
4. Offline payment for registration (non-refundable) for application. Demand Drafts (Mandatory) will be accepted In favor of **“Broadcast Engineering Consultants India Ltd, Noida”**.

Category-wise registration fees as applicable of candidate are as below:

- General/ OBC/ Ex-Serviceman/ Women - Rs.590.00
 - SC/ST/ EWS/PH - Rs.295.00.
5. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.
 6. All the communications will be made either on registered email or registered mobile number.
 7. In case of submission of any false information or false documents, action, as per rules in additional to complaint with local authorities be made, on the desecration of BECIL.
 8. No candidate shall make any communication with our client.
 9. Candidates are requested to enter the details in the offline application format carefully. After submission of the application, no modification will be permitted and fees once paid will not be re-funded.

****Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their application through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part.*****

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14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10 th passed					
2	12 th passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6	Others (if any)					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration	
			From (DD/MM/YYYY)	To (DD/MM/YYYY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: _____

17. References

S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10th Certificate / Birth Certificate
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card
6. Aadhar Card
7. Copy of EPF/ESIC Card (Pervious employer-if applicable)

(.....)
Signature of Candidate with date